



2023 PHOTO PERMIT APPLICATION

Thank you for requesting a photo permit application. Please note that photo permits must be received **at least three weeks prior** to the requested date and that all photo permits must be reviewed and **must be approved** prior to the photoshoot taking place. Please allow enough time for the review and approval process before scheduling your photographer. Any questions about the photo permit process or the photo permit application, please contact 847-970-4887.

RETURN COMPLETED APPLICATION TO:	Conference Center University of St. Mary of the Lake / Mundelein Seminary 1000 East Maple Avenue, 400P Mundelein, IL 60060 Phone: 847-970-4887 Email: conferencecenter@usml.edu
PURPOSE OF THE REQUESTED PHOTO PERMIT (Photo donation fee will be requested of the permit holder depending on the type of photoshoot be conducted.)	
Contact Information for the Permit Holder (You must be at least 21 years to obtain a permit.)	_____ Your Name _____ Street Address _____ City, State Zip Code _____ Cell phone Email address
PHOTO DATE REQUESTED	_____
PHOTO TIME REQUESTED (Campus is open daily from Noon to 5:00 p.m. only.)	_____
NAME OF PHOTOGRAPHER:	_____
# of PEOPLE IN THE GROUP	_____



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CAMPUS REGULATIONS	<p>The permit holder and all in the group of the permit holder understand and agree to adhere to the following campus regulations:</p> <p>COVID Protocols: State of Illinois mandates along with the best practices recommended by national and local health authorities and in conjunction with the directives of the Archdiocese of Chicago for gatherings will apply at the time of the photoshoot</p> <p>Access and photography in any and all buildings, including those otherwise open to the public, is not permitted.</p> <p>Parents and/or guardians must accompany children under the age of 18 at all times.</p> <p>No water access is permitted including, but not limited to swimming, wading and/or sunbathing. The use of boats or any and all water flotation devices or crafts are not permitted.</p> <p>Picnicking, coolers, blankets, tents, etc. are not permitted.</p> <p>Alcoholic beverages, gambling and wagering are not permitted.</p> <p>Only service animals are permitted on the campus grounds.</p> <p>All areas of the campus grounds will be respected and kept in excellent condition and all trash will be properly disposed of or taken with upon departure.</p> <p>Public parking is only available in the Purple Parking lot or along Principal Avenue in the marked parking spots.</p> <p>Access to campus is through the entrance from Highway 45 and not from Route 176.</p> <p>All directions of the USML Public Safety officers, USML administrators, and USML signage will be followed at all times.</p> <p>This permit may be cancelled for violation of any campus regulations by either the permit holder and/or person within the party of the permit holder.</p> <p>I, the undersigned understand that the University of St. Mary of the Lake/Mundelein Seminary and/or Archdiocese of Chicago assumes no liability for accidents, injuries, losses, or damages incurred by myself or anyone in my party while on its premises</p>
HOLD HARMLESS AGREEMENT	
SIGNATURE OF THE APPLICANT	
PRINTED NAME OF THE APPLICANT	
DATE OF THE APPLICATION	



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