University of Saint Mary of the Lake 
LAY LEADERSHIP PROGRAM 
2020-2021 APPLICATION

TODAY'S DATE

APPLICANT'S NAME  Click to enter first name.Middle Initial Last name
(First)       (Middle Initial)       (Last)

PARISH/AGENCY/ORGANIZATION Parish/Agency/Organization

CITY City

ZIP ZIP

DIOCESE       Archdiocese of Chicago       Diocese of Joliet

• How long have you been with this parish, agency, or organization? enter text
• Are you a registered member of the parish?  YES □  NO □
• A Recommendation Form is required from your Pastor or Director.

Name of Pastor or Director of Agency/Organization who will submit the Recommendation Form: Enter text

How did you learn about the Lay Leadership Program?  Click or tap here to enter text

Click or tap here to enter text

Preferred site for weekly academic courses:

□ University of Saint Mary of the Lake, Mundelein

□ Benedictine University, Lisle

□ Saint Xavier University, Chicago

□ Online Courses

Institute for Pastoral Leadership  
Archdiocese of Chicago and the Diocese of Joliet
University of Saint Mary of the Lake  
1000 E. Maple Ave, Mundelein, IL  60060  
(847) 837-4550  Fax (847) 837-4565  
www.usml.edu/ipl

Please type or print clearly

I. BIOGRAPHICAL INFORMATION
Date of Birth: Enter Month/Day Year

Gender: □ Male □ Female

Home Address:

(Street) (Apt. #)

(City) (State) (Zip)

Primary Phone Number on which you can usually be reached: ____________________________
This is my:   ___ Home   ___ Work   ___ Cell phone

Secondary Phone Number: ____________________________
This is my:   ___ Home   ___ Work   ___ Cell phone

E-mail Address (which you check regularly): __________________________________________

Are you a U.S. Citizen?: YES NO If no, state your Nation of Citizenship: __________________________

Race or Ethnicity (Check one) ___ Caucasian ___ African-American ___ Hispanic
   ___ Asian/Pacific Islander ___ Native American ___ Other: __________________________

What languages (other than English) are spoken in your home? ____________________________

Please indicate which of the following Catholic Sacraments you have received:
   ___ Baptism   ___ Reconciliation   ___ Eucharist   ___ Confirmation

Are you or were your parents or ancestors part of one of the Catholic Eastern Churches? YES NO
If ‘yes’, please briefly explain: _________________________________________________________
   _________________________________________________________
   _________________________________________________________

If you became a Catholic as an adult, when did you go through the RCIA process? __________

Marital Status:   ___ Single   ___ Married   ___ Divorced   ___ Widowed
If married, are you in a canonically valid marriage:   ___ Yes   ___ No
If no, please explain: ____________________________
Name of Spouse: _________________________________________________________
Names and Ages of Children: _________________________________________________________

OR

Do you belong to a vowed religious community? YES NO
If yes, Congregation’s name: ____________________________
   ___ Aspirant/Postulant   ___ Novice   ___ Professed

II. EMERGENCY CONTACT INFORMATION
### III. EDUCATION

<table>
<thead>
<tr>
<th>School Name &amp; Location</th>
<th>Graduation/Degree or Credits Earned</th>
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<td>High School</td>
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<td>College</td>
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<td>Graduate</td>
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<td>Catechist Certification</td>
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<td>Other</td>
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### IV. HISTORY OF EMPLOYMENT  
*Begin with the present or most recent employment*

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<th>Date of Employment</th>
<th>Company</th>
<th>Position Held</th>
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### V. WORKSHOPS, CONFERENCES, TRAINING COMPLETED
<table>
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<tr>
<th>Dates Attended</th>
<th>Name of Event</th>
<th># of Clock Hours in which you participated</th>
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VI. VOLUNTEER AND COMMUNITY SERVICE  (*both civil and church related*)

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<th>Where</th>
<th>When</th>
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VII. MINISTRY

*Please describe any current and/or past involvement in ministry in the last 10 years:*

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<th>Ministry</th>
<th>Location</th>
<th>Approx. Dates</th>
<th>Brief Description</th>
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VIII. ESSAY  *In the space provided, please answer the following questions.*
1. Why are you interested in the Lay Leadership Program?

2. What do you hope to gain from participating in this Lay Leadership Program?

3. Briefly explain your understanding of ministry.

4. What do you see as the biggest challenge facing the Catholic Church today?

IX. PROGRAM COST
The cost of the program is **$1,400 per year**. (Books are purchased by the student.) There is a technology fee of **$75 per year** and one time application fee of **$50**. Please indicate that the program cost will be covered by:

- [ ] Student (100 %)
- [ ] Shared between student and parish, agency, or organization (must match the commitment acknowledged on the Recommendation Form). Identify amount or percentage: ________.
- [ ] Other; please explain: ____________________________________________

Please note that the program cost will be billed through the USML Finance Office using an online Student Information System. Each new student will receive instructions on accessing their account.

*By my signature below, I acknowledge the program costs and commit to ensure timely payment.*

Applicant Signature: ____________________________ Date: ______________

**X. AGREEMENT**

*Please indicate your willingness to fulfill the following policies for the Lay Leadership Program.*

I understand that the Lay Leadership Program involves a yearly retreat, weekly academic courses during the academic year, and monthly Saturday formation events. Courses require weekly attendance, readings, and written assignments. I understand that missing a class or a Formation Day will require the completion of equivalent make-up work. Two or more absences from a class session may require the course to be repeated.

I have given serious consideration to the Lay Leadership Program requirements and have consulted the appropriate parties (family, employer, parish, and other commitments). I am prepared to commit to the Lay Leadership Program and to make the program a priority in my life by making whatever changes may be required. I feel ready to undertake a course of study and formation in the areas of spiritual, intellectual, human and pastoral.

__________________________________________  ____________________________
Applicant’s Signature  Date

**Applications are due by August 1st**

Please return the completed application (please retain a copy for yourself), along with your **Baptism Certificate** (photocopy) and **$50 non-refundable application fee** (check made out to **USML**) to: University of Saint Mary of the Lake

Institute for Pastoral Leadership

1000 E. Maple Avenue, Mundelein, IL 60060

Telephone: 847-970-4926  Fax: 847-837-4565