



INSTITUTE
FOR
PASTORAL
LEADERSHIP

University of Saint Mary of the Lake

MINISTERIAL PRACTICUM

FINAL EVALUATION

This form is to be completed by both the student and the Supervisor. After each person completes their sections, the student and Supervisor meet to discuss their responses. The student and Supervisor then both sign the form. Once discussed and signed, the form is submitted to the Institute for Pastoral Leadership.

Please complete this form and return it to: Institute for Pastoral Leadership
University of Saint Mary of the Lake
1000 East Maple Avenue
Mundelein, IL 60060
balexander@usml.edu

Date: _____

Name of student completing this evaluation: _____

Name of Supervisor completing this evaluation: _____

Ministerial Practicum site: _____

Record of Ministerial Practicum hours: Total hours = _____

August: _____	November: _____	February: _____
September: _____	December: _____	March: _____
October: _____	January: _____	April: _____
May: _____	June: _____	July: _____

TO BE COMPLETED BY THE STUDENT:

1. Please evaluate your performance by commenting on the following questions:
 - a. How would you describe your growth in general over the past academic year?

 - b. How would you describe your growth in these areas?
 - i. Professional skills

 - ii. Personal human development

iii. Theological/ethical reflection and application

iv. Spiritual practice

2. How well did you perform in the parish/community context? Name any particularly noteworthy accomplishments, or areas of concern that arose during the year. Also, please include any feedback you received from parishioners or parish staff members.

3. In what areas would you like help or guidance moving forward?

4. Please answer the following:

- a. How many supervised Ministerial Practicum hours did you spend this year?
- b. How often did you meet with your Supervisor over the course of the year?
- c. As a student, do you intend to continue in ministry at this site in the future?
If no – why?

TO BE COMPLETED BY THE SUPERVISOR:

5. Please evaluate the student's performance by commenting on the following questions:

- a. How would you describe the student's growth in general over the past academic year?
- b. How would you describe the student's growth in these areas?
 - i. Professional skills

ii. Personal human development

iii. Theological/Ethical reflection and application

iv. Spiritual practice

6. How well did the student perform in the parish/community context? Name any particularly noteworthy accomplishments, or areas of concern that arose during the year. Also, please include any feedback you received from parishioners or parish staff members.

7. Please comment on the student's vocational identity as a lay minister, and your assessment of his/her future leadership potential in the area of church ministry.

8. In what areas do you think the student needs help or guidance moving forward?

9. Please answer the following:

- a. As Supervisor, do you recommend this student continuing in ministry at your site in the future? If no, why?

10. Summary of the Supervisor/student discussion of the final evaluation.

Please sign below to indicate your approval:

This evaluation was discussed by both the student and the Supervisor, and we both agree with the statements in this evaluation.

Signature of Student: _____ **Date** _____

Signature of Supervisor: _____ **Date** _____