Lay Ecclesial Ministry
Course Approval Form

Name: ________________________________________________________________

Daytime Phone: __________________________ Email: ________________________

School: _____Loyola _____CTU _____USML in-person _____USML via TEAMS

Term: _____Fall _____Spring _____May-Term _____Summer

Year: __________

Course Number: ___________ Course Title: ____________________________

Day & Time: _______________ Instructor: ____________________________

Credit Hours: ____________

Does Course conflict with formation? _____Yes _____No

The Lay Ecclesial Ministry program funds only courses that meet the requirements of the
Core Curriculum and the specific degree. All courses must be submitted for approval prior
to registration at the school. Since Lay Ecclesial Ministry was created to provide future
ministers of the Archdiocese of Chicago with an archdiocesan sponsored formation
program, it is expected that courses which conflict with formation days or retreats will not
be approved or funded without special approval from the Director.

Please return this form to:
Institute for Pastoral Leadership
Attn. Kathy Szamocki, Program Coordinator
1000 East Maple Avenue, Mundelein, IL 60060
Fax: 847-837-4565
E-mail: kszamocki@usml.edu