



UNIVERSITY OF SAINT MARY OF THE LAKE
2022-2023 APPLICATION
MASTER OF ARTS IN PASTORAL STUDIES PROGRAM AT USML
AND/OR LAY ECCLESIAL MINISTRY PROGRAM
AND/OR DIRECTOR-LEVEL CERTIFICATION

Please print or type — **Deadline: August 15, 2022**

BIOGRAPHICAL INFORMATION:

Name _____ Today's Date _____
 LAST FIRST (PREFERRED NAME)

Address _____ City _____ Zip Code _____

Date of Birth ____/____/____ Social Security Number ____-____-____
 Month Day Year

Place of Employment _____ Diocese of Employment _____

Job Title _____

Home Phone (____) _____ - _____ Work Phone (____) _____ - _____

Mobile Phone (____) _____ - _____ E-mail _____@_____

Are you a U.S. Citizen? ___Yes ___No If no, Nation of Citizenship _____

Race or Ethnicity (Check one) ___Caucasian ___African-American ___Hispanic
___Asian/Pacific Islander ___Native American ___Other: _____

Primary language (other than English) _____ Other _____

Diocese in which you live _____ Are you a member of a Religious Order: ___Yes ___No

Are you an ordained Deacon of the Catholic Church? ___Yes ___No

Are you or were your parents or ancestors part of one of the Eastern Catholic Churches? ___Yes ___No

If so, please briefly explain: _____

Please indicate whether you have received the Sacraments of Initiation:

___Baptism ___Eucharist ___Reconciliation ___Confirmation

If you became a Catholic as an adult, when did you go through RCIA? _____

Marital Status: ___Single ___Married ___Divorced ___Widowed

If married, are you in a canonically valid marriage: ___Yes ___No

If not, briefly explain: _____

Name of Spouse _____

Names and Ages of Children _____

1. Do you suffer from any chronic medical or psychological condition which could affect your studies?
___Yes ___No If yes, explain.
2. Have you ever withdrawn from a seminary or formation program? ___Yes ___No If yes, attach explanation.
3. Have you ever been convicted of any criminal offense, including matters that may have been expunged (other than minor traffic violations)? ___Yes ___No If yes, attach explanation.
4. Have you ever been subject to disciplinary action, including being placed on probation/suspended/dismissed, for scholastic or other reasons from any seminaries/colleges/universities,/graduate/professional schools you have attended? ___Yes ___No If yes, attach explanation.
5. Has anyone ever brought a charge or accusation of personal or professional misconduct against you?
___Yes ___No If yes, attach explanation.

PARISH INFORMATION:

Parish Name _____ Address _____

Parish Phone Number (_____) - _____ Fax (_____) - _____

Pastor's Name _____ Parish Email _____

Diocese of the Parish _____

How long have you been a registered member of this parish? _____**PROGRAM INFORMATION:****A. For which programs are you applying?:**

- Lay Ecclesial Ministry Formation Program only (taking academic classes at Loyola or CTU)
- Master of Arts in Pastoral Studies Degree Program at USML and Lay Ecclesial Ministry Program at USML
- Director-Level Certification for these ministry roles:
- Pastoral Associate (PA)
 - Director of Religious Education (DRE)
 - Director of Faith Formation (DAFF)
 - Director of Youth Ministry (DYM)

B. Please select one option below:

- Option A: In-person USML MAPS class sessions held at Mundelein
- Option B: Online USML MAPS class sessions using Microsoft Teams. These sessions will be synchronous with students who have selected the in-person option above.

C. Please indicate the Program Track(s) you wish to pursue:

- Catechetical Leadership, Religious Education, i.e. Director of Religious Education
- Catechetical Leadership, Adult Education, i.e. Director of Adult Faith Formation
- Pastoral Leadership, i.e. Pastoral Associate
- Health Care Ministry, i.e. Hospital Chaplain or Nursing Home Chaplain
- Youth Ministry, i.e. Director of Youth Ministry or Director of Campus Ministry

The following items are needed to complete this application packet:*(Recommendation forms are available on the Institute website at <https://usml.edu/ip/l/lem/>)*

1. A Recommendation Form from your Pastor or Religious Supervisor.
2. A Recommendation Form from a colleague in ministry.
3. A Recommendation Form from someone who can attest to your academic abilities (e.g. Professor, Supervisor, etc.)
4. Official transcripts, both undergraduate and graduate.
5. Original Baptism Certificate: Ask the parish at which your Baptism took place send our office a copy of your Baptism Certificate, dated within six months, with the parish seal and the notations regarding Confirmation, First Communion, and Marriage cited on the back.
6. Non-refundable, \$75 application fee.

Please mail to: Kathy Szamocki, Program Coordinator
Institute for Pastoral Leadership
University of Saint Mary of the Lake
1000 E. Maple Avenue
Mundelein, IL 60060

ACADEMIC BACKGROUND:

Please list in chronological order all colleges and universities attended and have all transcripts (both undergraduate and graduate) mailed directly to: Institute for Pastoral Leadership, University of Saint Mary of the Lake, 1000 East Maple Avenue, Mundelein, IL 60060-1174 Note: This application cannot be processed without transcripts.

School	Degree	Major	Dates attended

EMPLOYMENT HISTORY:

Please list in chronological order positions you've held, full-time or part-time, over the past seven years. If extra space is needed, please use the reverse side of this page.

Employer	City/State	Title/Type of work	Dates

MINISTRY EXPERIENCE:

Please list in chronological order ministry positions you have held, full-time or part-time, over the past seven years. If extra space is needed, please use the reverse side of this page.

Where	Title /Type of work	Dates

EMERGENCY CONTACT INFORMATION:

Name	
Relationship	
Mobile phone	
Home phone	
E-Mail	

RECOMMENDATION FORMS:

Please use the form provided on our website. In addition, list your chosen recommenders below.

NAME	PHONE	POSITION	ADDRESS
		Pastor or Religious Supervisor	
		Colleague in Ministry	
		Professor or someone who can attest to academic abilities	

ESSAY QUESTIONS:

The MAPS/LEM and Certification programs provide training and preparation for ministry.

Please answer the following essay questions. Answers must be typed. (3-4 pages maximum, total for all 5 questions)

1. Describe the important events contributing to your decision to enter a ministry formation program. How did you learn about the MAPS/LEM or Certification Program?
2. Briefly describe the type of ministry that interests you. Why do you find this type of ministry interesting?
3. What do you think are the most important gifts that ministry leaders must have? Why are these gifts important?
4. What are your vocational goals? How do you see this program as helping you in attaining them?
5. What is the biggest challenge facing the Catholic Church today?

PROGRAM COST:

The tuition cost of the USML MAPS program is \$975 per credit hour. Books are purchased by the student. A tuition scholarship is available to archdiocesan students enrolled in the LEM Formation program. There is a technology fee of \$150 for the Fall semester, \$150 for the Spring semester, and \$75 for the Summer semester. The fee for the LEM Formation program is \$400 for the entire year. Please indicate who (student, parish/agency/organization, or shared) will cover the program cost:

Please note that the program cost will be billed through the USML Finance Office using an online Student Information System. Each new student will receive instructions on accessing their account.

By my signature below, I acknowledge the program cost and commit to ensure timely payment.

Applicant Signature: _____ Date: _____

MAPS/LEM/CERTIFICATION PROGRAM APPLICATION PACKET

Please send the completed application form, recommendation forms, Baptism Certificate, transcripts, and **non-refundable \$75 application fee** to:
(contact Isamary Zamudio at 847-970-4806 to make a credit card payment—preferred, or a check made out to **USML**)

Kathy Szamocki, Program Coordinator
Institute for Pastoral Leadership
University of Saint Mary of the Lake
1000 E. Maple Avenue
Mundelein, IL 60060

Deadline: August 15, 2022

- **All selected candidates must be available for a 60-minute interview.**
 - **Interview dates and times to be determined.**

Please contact Kathy Szamocki to schedule an interview:
847-970-4936 or kszamocki@usml.edu