

PARISH INFORMATION:

Parish Name _____ Address _____

Parish Phone Number (_____) - _____ Fax (_____) - _____

Pastor's Name _____ Parish Email _____

Diocese of the Parish _____

How long have you been a registered member of this parish? _____**PROGRAM INFORMATION:****A. For which programs are you applying?:**

- Lay Ecclesial Ministry Formation Program only (taking academic classes at Loyola or CTU)
- Master of Arts in Pastoral Studies Degree Program at USML and Lay Ecclesial Ministry Program at USML
- Director-Level Certification for these ministry roles:
- Pastoral Associate (PA)
 - Director of Religious Education (DRE)
 - Director of Faith Formation (DAFF)
 - Director of Youth Ministry (DYM)

B. Please select one option below:

- Option A: In-person USML MAPS class sessions held at Mundelein
- Option B: Online USML MAPS class sessions using Microsoft Teams. These sessions will be synchronous with students who have selected the in-person option above.

C. Please indicate the Program Track(s) you wish to pursue:

- Catechetical Leadership, Religious Education, i.e. Director of Religious Education
- Catechetical Leadership, Adult Education, i.e. Director of Adult Faith Formation
- Pastoral Leadership, i.e. Pastoral Associate
- Health Care Ministry, i.e. Hospital Chaplain or Nursing Home Chaplain
- Youth Ministry, i.e. Director of Youth Ministry or Director of Campus Ministry

The following items are needed to complete this application packet:*(Recommendation forms are available on the Institute website at <https://usml.edu/ip/lem/>)*

1. A Recommendation Form from your Pastor or Religious Supervisor.
2. A Recommendation Form from a colleague in ministry.
3. A Recommendation Form from someone who can attest to your academic abilities (e.g. Professor, Supervisor, etc.)
4. Official transcripts, both undergraduate and graduate.
5. Original Baptism Certificate: Ask the parish at which your Baptism took place send our office a copy of your Baptism Certificate, dated within six months, with the parish seal and the notations regarding Confirmation, First Communion, and Marriage cited on the back.
6. Non-refundable, \$75 application fee.

Please mail to: Kathy Szamocki, Program Coordinator
Institute for Pastoral Leadership
University of Saint Mary of the Lake
1000 E. Maple Avenue
Mundelein, IL 60060

ACADEMIC BACKGROUND:

Please list in chronological order all colleges and universities attended and have all transcripts (both undergraduate and graduate) mailed directly to: Institute for Pastoral Leadership, University of Saint Mary of the Lake, 1000 East Maple Avenue, Mundelein, IL 60060-1174 Note: This application cannot be processed without transcripts.

School	Degree	Major	Dates attended

EMPLOYMENT HISTORY:

Please list in chronological order positions you've held, full-time or part-time, over the past seven years. If extra space is needed, please use the reverse side of this page.

Employer	City/State	Title/Type of work	Dates

MINISTRY EXPERIENCE:

Please list in chronological order ministry positions you have held, full-time or part- time, over the past seven years. If extra space is needed, please use the reverse side of this page.

Where	Title /Type of work	Dates

EMERGENCY CONTACT INFORMATION:

Name	
Relationship	
Mobile phone	
Home phone	
E-Mail	

RECOMMENDATION FORMS:

Please use the form provided on our website. In addition, list your chosen recommenders below.

NAME	PHONE	POSITION	ADDRESS
		Pastor or Religious Supervisor	
		Colleague in Ministry	
		Professor or someone who can attest to academic abilities	

ESSAY QUESTIONS:

The MAPS/LEM and Certification programs provide training and preparation for ministry.

Please answer the following essay questions. Answers must be typed. (3-4 pages maximum, total for all 5 questions)

1. Describe the important events contributing to your decision to enter a ministry formation program. How did you learn about the MAPS/LEM or Certification Program?
2. Briefly describe the type of ministry that interests you. Why do you find this type of ministry interesting?
3. What do you think are the most important gifts that ministry leaders must have? Why are these gifts important?
4. What are your vocational goals? How do you see this program as helping you in attaining them?
5. What is the biggest challenge facing the Catholic Church today?

PROGRAM COST:

The tuition cost of the USML MAPS program is \$975 per credit hour. Books are purchased by the student. A tuition scholarship is available to archdiocesan students enrolled in the LEM Formation program. There is a technology fee of \$150 for the Fall semester, \$150 for the Spring semester, and \$75 for the Summer semester. The fee for the LEM Formation program is \$400 for the entire year. Please indicate who (student, parish/agency/organization, or shared) will cover the program cost:

Please note that the program cost will be billed through the USML Finance Office using an online Student Information System. Each new student will receive instructions on accessing their account.

By my signature below, I acknowledge the program cost and commit to ensure timely payment.

Applicant Signature: _____ Date: _____

MAPS/LEM/CERTIFICATION PROGRAM APPLICATION PACKET

Please send the completed application form, recommendation forms, Baptism Certificate, transcripts, and **non-refundable \$75 application fee** to:
(contact Karen Porten at 847-970-4808 to make a credit card payment—preferred, or a check made out to **USML**)

Kathy Szamocki, Program Coordinator
Institute for Pastoral Leadership
University of Saint Mary of the Lake
1000 E. Maple Avenue
Mundelein, IL 60060

Deadline: August 13, 2021

- **All selected candidates must be available for a 60-minute interview.**
 - **Interview dates and times to be determined.**

Please contact Kathy Szamocki to schedule an interview:
847-970-4936 or kszamocki@usml.edu